

L-K Industries



RMA (RETURN MERCHANDISE AUTHORIZATION) FORM



CONTACT INFORMATION (COMPLETED BY CUSTOMER)

Company Name		Repair Request Date	
Contact Name		Return Shipping Address	
Phone			
E-mail			
L-K Point of Contact			

EQUIPMENT INFORMATION (COMPLETED BY CUSTOMER)

Model Number		Description of Problem(s)
Serial Number		
RMA Number*		
How long was unit operational?		
Date Problem(s) Began		

REPAIR INFORMATION (COMPLETED BY L-K INDUSTRIES)

Customer Number		Description of Repair(s)
Original Date of Purchase		
Equipment Return/Receipt Date		
Equipment under warranty?		
Repair Technician/Engineer		
Repair Completion Date		

List Attachments or Additional Notes

AGREEMENT

1. All warranty units shall be repaired and shipped within 30 days of receipt of equipment, unless otherwise agreed upon by the customer and L-K Industries.
2. All warranty repairs shall be free of charge, unless otherwise indicated.
3. By submitting this application, you authorize L-K Industries to make repairs. L-K Industries is not responsible for damage to equipment occurring during shipment to/from L-K Industries facilities.

SIGNATURES

Customer Signature		L-K Signature	
Name and Title		Name and Title	
Date		Date	

*The RMA number **MUST** be obtained from an L-K representative and included in this form. This authorization form **MUST** be completed and shipped with the equipment being returned.

IMPORTANT: Carefully pack equipment in original packaging, if available. Contact L-K Customer Service if assistance is needed in shipping the equipment. Please include this form in the return box. A shipping label is enclosed for your convenience.

From: _____

**Ship To: L-K INDUSTRIES
 ATTN: REPAIRS
 6952 LAWNSDALE STREET
 HOUSTON, TX 77023**