

# L-K Industries



## RMA (RETURN MERCHANDISE AUTHORIZATION) FORM



### CONTACT INFORMATION (COMPLETED BY CUSTOMER)

Company Name		Repair Request Date	
Contact Name		Return Shipping Address	
Phone			
E-mail			
L-K Point of Contact			

### EQUIPMENT INFORMATION (COMPLETED BY CUSTOMER)

Model Number		Description of Problem(s)
Serial Number		
RMA Number*		
How long was unit operational?		
Date Problem(s) Began		

### REPAIR INFORMATION (COMPLETED BY L-K INDUSTRIES)

Customer Number		Description of Repair(s)
Original Date of Purchase		
Equipment Return/Receipt Date		
Equipment under warranty?		
Repair Technician/Engineer		
Repair Completion Date		

List Attachments or Additional Notes

### AGREEMENT

1. All warranty units shall be repaired and shipped within 30 days of receipt of equipment, unless otherwise agreed upon by the customer and L-K Industries.
2. All warranty repairs shall be free of charge, unless otherwise indicated.
3. By submitting this application, you authorize L-K Industries to make repairs. L-K Industries is not responsible for damage to equipment occurring during shipment to/from L-K Industries facilities.

### SIGNATURES

Customer Signature		L-K Signature	
Name and Title		Name and Title	
Date		Date	

\*The RMA number **MUST** be obtained from an L-K representative and included in this form. This authorization form **MUST** be completed and shipped with the equipment being returned.

IMPORTANT: Carefully pack equipment in original packaging, if available. Contact L-K Customer Service if assistance is needed in shipping the equipment. Please include this form in the return box. A shipping label is enclosed for your convenience.

**From:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Ship To:    L-K INDUSTRIES  
                  ATTN: REPAIRS  
                  1999 TELLEPSEN STREET  
                  HOUSTON, TX 77023**